



MNA

By-Laws

2020

MANDURAH NETBALL ASSOCIATION (Inc)**BY - LAWS****INDEX**

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1. THE EXECUTIVE

1.1. The Executive Committee shall consist of

- 1.1.1. President
- 1.1.2. Vice President
- 1.1.3. Secretary
- 1.1.4. Treasurer

1.2. Duties: The Executive shall meet monthly to facilitate the day to day running of the business of the Association.

- 1.2.1. Each second meeting will be with the full Committee in attendance. Should an issue require a Committee vote, then an electronic vote will be conducted after the meeting, with results to be circulated on the next Association business day by the Secretary.
- 1.2.2. Any expenditure arising from decisions of the Executive will be by unanimous vote and be under the amount of \$500. Any expenditure over \$500 will be decided at a full Committee meeting, or by electronic vote. Voting will be by simple majority of those attending members or by simple majority of email replies within 3 working days.

2. THE COMMITTEE

2.1. The Committee shall consist of all other Named positions and Club Representatives

2.2. Development Co-ordinator/s (1 or 2) shall:

- 2.2.1. co-ordinate all coaching courses held by the Association
- 2.2.2. liaise with the Peel Development Officer employed by Netball WA.
- 2.2.3. promote and organise development programs as set down by Netball WA, the Peel Regional Development Officer, and the Association.
- 2.2.4. attend other meetings as required.
- 2.2.5. Assist the various committees of the Association in relation to development programs.
- 2.2.6. assist in organising Association teams.
- 2.2.7. keep necessary files and relevant records.
- 2.2.8. maintain an up to date list of qualified coaches.
- 2.2.9. attend meetings of the full committee, and to the Executive when requested, and submit written reports.
- 2.2.10. organise competitions/carnivals as directed by Executive, with the assistance of the Carnivals Committee and liaise with the Association Umpire Coordinator. carry out such other Duties as the Executive may direct.
- 2.2.11. carry out such other Duties as the Executive may direct.
- 2.2.12. be responsible, through the President, to the Executive of the Association.

2.3. Umpires' Co-ordinator shall:

- 2.3.1. where practicable, be the holder of a National "A" Grade Umpiring Badge.
- 2.3.2. attend to all matters pertaining to umpiring through Netball WA, and the Peel Region Umpire

2.4. Development Officer.

- 2.4.1. co-ordinate all umpiring courses held by the Association.
- 2.4.2. investigate methods of encouraging and improving umpiring standards within the Association.
- 2.4.3. Formulate, supervise, monitor, and evaluate umpiring programs at all levels.
- 2.4.4. organise practical and theoretical examinations and presentations of M.N.A., the Peel Region Umpire Development, and National Umpiring Awards.
- 2.4.5. Arrange umpires for Association teams as required.
- 2.4.6. keep necessary files and relevant records, including an up-to-date list of umpires.
- 2.4.7. attend meetings of the full committee, and to the Executive when requested, and submit written reports.
- 2.4.8. It shall be the policy of the Association, on the recommendation of the Netball WA umpires division, to foster and encourage prospective and qualified A.A. candidates, and to assist financially where possible.
- 2.4.9. be responsible, through the President, to the Executive of the Association.
- 2.4.10. carry out such other Duties as Executive may direct.

2.5. Canteen Co-ordinator shall:

- 2.5.1. act as liaison between the Executive and the Canteen Manager.
- 2.5.2. ensure the smooth running of the canteen
- 2.5.3. when requested, call meetings of the canteen committee.
- 2.5.4. carry out such other Duties as the Executive may direct.
- 2.5.5. be responsible, through the President, to the Executive of the Association.

2.6. Games Controller shall:

- 2.6.1. act as liaison between the Executive and Competitions Committee.
- 2.6.2. attend to the operation of all Competitions run by MNA, with the aid of a sub-committee, which consists of the Senior Coordinator, Junior Coordinator and NSG Coordinator.

(The Games Controller shall hold one of these positions.)

- 2.6.3. call meetings of the sub-committee.
- 2.6.4. attend meetings of Executive and submit written reports.
- 2.6.5. carry out such other Duties as the Executive may direct.
- 2.6.6. be responsible, through the President, to the Executive of the Association.

2.7. Association Teams' Co-ordinator shall:

- 2.7.1. act as liaison between Executive and Coaches, Managers and Association Teams.
- 2.7.2. to liaise with Uniform Registrar in relation to Association property and uniforms.
- 2.7.3. to co-ordinate with officials and make arrangements for players representing the Association.
- 2.7.4. attend meetings of Executive and submit written reports.
- 2.7.5. carry out such other Duties as the Executive may direct.
- 2.7.6. be responsible, through the President, to the Executive of the Association.

2.8. Publicity Promotions Officer shall:

- 2.8.1.obtain press coverage of Association activities.
- 2.8.2.maintain a press book.
- 2.8.3.compile match results for publication
- 2.8.4.liaise with Secretary on publicity matters.
- 2.8.5.attend meetings of the full committee, and to the Executive when requested, and submit written reports.
- 2.8.6.carry out such other Duties as the Executive may direct.
- 2.8.7.be responsible, through the President, to the Executive of the Association.

2.9. Registrar shall:

- 2.9.1.set up the new season of competition as required, using MyNetball, including Registration Fees and Types.
- 2.9.2.liaise with MNA Clubs and Schools to ensure the smooth registration of all members for each season.
- 2.9.3.record and claim Kidsport vouchers
- 2.9.4.check for unregistered players.
- 2.9.5.instruct and assist the Associations Recorder as required
- 2.9.6.be available to all Competition Committees to ensure currency of registration of all coaches, managers, players, and umpires.
- 2.9.7.have power to co-opt additional assistance.
- 2.9.8.attend meetings of the full committee, and to the Executive when requested, and submit written reports.
- 2.9.9.carry out such other Duties as the Executive may direct.

2.10.Recorder shall:

- 2.10.1. keep records of individual players/teams and games.
- 2.10.2. maintain an up-to-date premiership points table.
- 2.10.3. record game scores.
- 2.10.4. check for unregistered players.
- 2.10.5. Complete score cards for all MNA competitions. 2.1.8.6. be available to all Competition

2.11.Committees

- 2.11.1. have power to co-opt additional assistance.
- 2.11.2. attend meetings of the full committee, and to the Executive when requested, and submit written reports.
- 2.11.3. Carry out such other Duties as the Executive may direct.
- 2.11.4. be responsible, through the President, to the Executive of the Association.

2.12.Committee shall:

- 2.12.1. attend meetings of the full committee, and to the Executive when requested.
- 2.12.2. carry out such other Duties as the Executive may direct.
- 2.12.3. be responsible, through the President, to the Executive of the Association.

3. COMMITTEES Nominations

3.1.1. Nominations for positions on committees may be received prior to or at the Annual General Meeting. Prior consent of any nominee shall be necessary.

3.2. Appointment

3.2.1. Members of committees shall be elected at the Annual General Meeting. Members so elected shall assume office at the conclusion of that meeting and shall hold office until the conclusion of the Annual General Meeting in the following year.

3.2.2. The convener of a committee shall, where applicable:

3.2.3. be responsible for calling meetings of the committee.

3.2.4. act as liaison between the Executive and the committee and arrange for the carrying out any Duties allocated by the Executive.

3.2.5. submit regular written reports and bring forward any recommendations to the Executive.

3.2.6. maintain an up-to-date record of Duties procedures and policy or other matters pertaining to the functioning of the committees.

3.2.7. attend meetings of the committee, and to the Executive when requested, and submit written reports.

3.2.8. be responsible, through the President, to the Executive of the Association,

3.3. Development/ Coaching Committee

3.3.1. Composition:

3.3.1.1. Not less than three (3) members (with power to co-opt additional assistance.).

3.3.2. Duties

3.3.2.1. The Development/Coaching Committee shall carry out Duties involved in encouraging and increasing the coaching development of players and coaches under the direction of the Development Co-ordinator.

3.4. Umpires' Committee

3.4.1. Composition:

3.4.1.1. Not less than three (3) members with power to co-opt additional assistance

3.4.1.2. if available they be holders of a National Practical Badge.

3.4.2. Duties

3.4.2.1. shall carry out Duties involved in the organising and conduct of match umpiring and Umpiring Programs under the direction of the Umpires' Co-ordinator.

3.5. Canteen Committee

3.5.1. Composition:

3.5.1.1. Up to three (3) members with the power to co-opt additional assistance.

3.5.2. Duties

3.5.2.1. To carry out all Duties involved in the organising and running of the Canteen under the direction of the Canteen Co-ordinator.

3.6. Competitions Committee

3.6.1. Composition:

3.6.1.1. Three (3) members (Senior, Junior & NSG Coordinators), the Games Controller will hold one of the previous mentioned positions, with the power to co-opt additional assistance.

3.7. Duties

- 3.7.1. The Competitions Committee shall:
- 3.7.2. organise competitions as directed by Executive (ie grade all teams and draw up schedules for matches).
- 3.7.3. Liaise with the registrar and recorder to draw up fixtures for final matches, in cooperation with the Umpire Co-ordinator.
- 3.7.4. supervise and control matches played in the competition/s.
- 3.7.5. organise a roster for the officials
- 3.7.6. assist the Umpires Co-ordinator with her Duties
- 3.7.7. be responsible to the Executive through the Games Controller.

3.8. Uniform Committee

3.8.1. Composition:

- 3.8.1.1. Up to three (3) members with the power to co-opt additional assistance.
- 3.8.1.2. A member of the Committee to be appointed as the convenor.

3.8.2. Duties

- 3.8.2.1. maintain an up-to-date register of club and uniform designs.
- 3.8.2.2. receive requests from Clubs for approval of new colours and uniform designs.
- 3.8.2.3. enforce the wearing of regulation playing uniform and footwear with the power after a warning to stand offending players off the court for the duration of the match if deemed necessary.
- 3.8.2.4. be responsible, for the distribution and collection of Association uniforms, property, and equipment in liaison with the Association Teams' Co-ordinator.
- 3.8.2.5. maintain an up to date record of Association uniforms, property, and equipment.
- 3.8.2.6. direct players to keep grounds and change rooms tidy.
- 3.8.2.7. carry out such other Duties as Executive may direct.
- 3.8.2.8. be responsible, through the Uniform Convenor to the Executive of the Association.

3.9. Permit and Protest Committee

3.9.1. Composition:

- 3.9.1.1. Three (3) non-playing members appointed by the Executive, one of whom shall be appointed as Convener.

3.10. Duties:

- 3.10.1.1. be responsible to the Executive.
- 3.10.1.2. deal with applications for permits to "pass down", requests to re-schedule matches, requests for interchanging of players within a grade.
- 3.10.1.3. deal with requests from players wishing to transfer from disbanded clubs.
- 3.10.1.4. to deal with all protests received.
- 3.10.1.5. To deal with applications to bring up players from lower teams to play in finals.
- 3.10.1.6. the decision of the Permit and Protest Committee, on Protests, shall be final.
- 3.10.1.7. A committee member involved in any application or protest shall not sit in judgement and shall be replaced by an independent person.

3.11.Carnival Committee

3.11.1. Composition:

- 3.11.1.1. Not less than three (3). The Co-ordinator shall be appointed by the Executive from these three (3) persons. `

3.12.Duties:

- 3.12.1.1. The Carnival Committee shall:
- 3.12.1.2. Organise competitions as directed by Executive.
- 3.12.1.3. Be responsible to the Executive through the Carnival Co-ordinator.

4. EMPLOYEES OF THE ASSOCIATION:

- 4.1. Applications in writing for positions as employees of the Association shall be called for and received by the Executive as and when required.
- 4.2. Duties and conditions of employment shall be as defined by the Executive Committee of the Association.

5. RESIGNATIONS

- 5.1. Resignations shall be submitted to the Executive. Should any elected or appointed member resign before the expiry of the term of office, the Executive may:
- 5.2. appoint a substitute who shall hold office until the term of the office expires.
- 5.3. appoint a substitute for any subsequent vacancy.

6. LIFE MEMBERS

- 6.1. Any member of the Association may submit names to the Executive for consideration of Life Membership provided that each nominee shall have:
- 6.2. Served ten (10) years as an active member of the Committee Executive, or
- 6.3. Given ten (10) years outstanding service to the Association.
- 6.4. Shall be appointed on the recommendation of the Executive at its Annual General Meeting by a two-thirds majority of those present and entitled to vote at that meeting, and shall during the continuance of their life be entitled to all rights and privileges of membership.

Note: Being a member of the committee without participation in a role or giving significantly in other ways for the Association (coaching umpiring etc) does not qualify as being an active member of the committee.

7. MEETINGS

7.1. Chairperson

- 7.1.1. The President shall preside at all meetings of the Association and Executive.
- 7.1.2. In the absence of the President the First Vice President shall preside and in the absence of both the President and First Vice President the Second Vice President shall preside. In the absence of all the meeting shall be opened by the Secretary, who shall call for nominations for a Chairperson.
- 7.1.3. Upon election, the Chairperson shall take the chair and continue with the meeting.
- 7.1.4. The presiding Chairperson shall have a casting vote only irrespective of voting under clause 16 Constitution.
- 7.1.5. Election by, Appointment or Persons, Conveners and Committees Executive

- 7.1.6. Development Co-ordinator
- 7.1.7. Umpires' Co-ordinator
- 7.1.8. Canteen Co-ordinator
- 7.1.9. Permit and Protest Committee
- 7.1.10. Carnival Committee and Co-ordinator
- 7.1.11. M.N.A. Selection Committee and Co-ordinator
- 7.1.12. Association Team Officials
- 7.1.13. Any other position as required.
- 7.1.14. The Business of the Annual General Meeting shall be:
- 7.1.15. Opening of the Annual General Meeting / President address.
- 7.1.16. Apologies for non-attendance
- 7.1.17. Confirmation of minutes of previous Annual General Meeting
- 7.1.18. Adoption of Annual Report
- 7.1.19. Adoption of Audited Financial Statement for the preceding year
- 7.1.20. Notices of Motion for alteration, repeal or addition to the Constitution and By-Laws.
- 7.1.21. Recommendations from the Executive
- 7.1.22. Appointment of Life Members
- 7.1.23. Election of Office Bearers, Executive members and Committees

7.2. Executive:

- 7.2.1. President
- 7.2.2. First Vice President
- 7.2.3. Secretary
- 7.2.4. Treasurer

7.3. Committee:

- 7.3.1. Games Controller
- 7.3.2. Publicity Promotions Officer
- 7.3.3. Recorder
- 7.3.4. Registrar
- 7.3.5. Development Officer
- 7.3.6. Umpires' Coordinator
- 7.3.7. Canteen Coordinator
- 7.3.8. Uniform Officer
- 7.3.9. Club Committee members
- 7.3.10. Each club shall be represented by two (2) representatives, either holding a position or in the General Committee. The Committee shall not have representatives from one club holding half of the total elected - Executive, appointed positions or Committee positions.

7.4. Sub Committees – all committees have the power to co-opt further assistance as required

- 7.4.1. Competition Committee - Up to 5 members
- 7.4.2. Senior Competition Controller
- 7.4.3. Junior Competition Controller
- 7.4.4. NetSetGo Controller

- 7.4.5. Selection Committee Members
- 7.4.6. Development Coaching Committee - 3 members
- 7.4.7. Two development Officers & Team Manager
- 7.4.8. Development Selection Committee - 3 members
- 7.4.9. Two Selectors & Lead Coach for age group
- 7.4.10. Carnival Committee - 3 members
- 7.4.11. Development Officer, Umpire Coordinator & Uniforms Officer
- 7.4.12. Umpires' Committee - 3 members
- 7.4.13. Umpires Coordinator, Umpire Development Officer, & Uniforms Officer
- 7.4.14. Canteen Committee - 2 members
- 7.4.15. Canteen Coordinator, Canteen Manager
- 7.4.16. Uniform Committee - 3 members
- 7.4.17. Uniform Coordinator, Umpires Uniform Coordinator, Carnival Umpire Coordinator

7.5. CONFORMATION OF APPOINTMENTS of:

- 7.5.1. Patron (s)
- 7.5.2. Solicitor
- 7.5.3. Auditor
- 7.5.4. General Business
- 7.5.5. Closure

7.6. The Business of Executive Meetings shall be:

- 7.6.1. Opening of the meeting
- 7.6.2. Apologies for non-attendance
- 7.6.3. Confirmation of minutes of previous meeting
- 7.6.4. Business arising from minutes
- 7.6.5. Correspondence
- 7.6.6. Financial report, accounts for payment
- 7.6.7. Reports
- 7.6.8. General business
- 7.6.9. Date of next meeting
- 7.6.10. Closure

7.7. The Business of Committee Meetings shall be:

- 7.7.1. Opening of the meeting
- 7.7.2. Apologies for non-attendance
- 7.7.3. Confirmation of minutes of previous meeting
- 7.7.4. Business arising from minutes
- 7.7.5. Correspondence
- 7.7.6. Financial report, accounts for payment
- 7.7.7. Reports
- 7.7.8. General business

7.7.9. Date of next meeting

7.7.10. Closure

7.8. The Business of Special Meetings shall be:

7.8.1. Opening of meeting

7.8.2. Apologies for non-attendance

7.8.3. Business for which the meeting has been called

7.8.4. Closure

8. AFFILIATION

8.1. Each club affiliating with the Association shall be required to complete the required forms.

8.2. Executive shall have the right to refuse any application for affiliation.

8.3. Membership rights

8.4. Clubs shall be entitled to:

8.5. refer any matter to the Executive for advice or decision.

8.6. participate in appropriate inter- association competitions.

8.7. arrange matches against teams from other organisations provided that the Association has been advised.

8.8. request assistance with coaching and umpiring matters.

8.9. attend coaching and umpiring programs conducted by the Association.

8.10. nominate players to stand for selection in Association, State or Western Australian Representative teams. Refer clause 7.4.8. By Laws

8.11. submit to Executive, by a date stipulated proposed alteration to the regulations governing match play for any competition.

8.12. Membership rights may be suspended or revoked by the Association at any time, with due cause as decided by the Executive.

8.13. Financial assistance may be given, at the discretion of the Executive, to members who have been approved by the Association and selected as members of an Association, State Western Australian Representative Team or Australian team.

9. ELIGIBILITY FOR COMPETITIONS

9.1. Open

9.1.1. Minimum age requirement: Players shall turn 14 years of age during the calendar year of the competition.

9.1.2. Players who have already turned 13 may apply for a Permit to Play Up from the Permits Committee prior to the playing date.

9.2. Junior

9.2.1. Players shall be from 11-17 years of age during the calendar year of the competition and playing within an appropriate level for each player.

9.2.2. Players turning 18 during the calendar year may play as Seniors in the Junior Competition if they are attending full time Secondary School, but may only play in Division 1 A B or Division 2 A or B.

9.2.3. **NetSetGo** Players 10 years and under are NetSetGo players as per by Netball WA and Netball Australia, which shall be gender neutral in accordance with the Equal Opportunity Act.

9.2.4. The Executive shall determine the starting age.

10. FEES

10.1. Clubs will pay fees as and when stipulated by the Executive. No refund shall be made after a date stipulated.

10.2. Clubs registering a team/s of fulltime secondary students, irrespective of age, shall be entitled to play such team/s in the junior or senior competitions at the set fee for each competition.

10.3. In the event of any club in any competition failing to pay the necessary fees, at the discretion of the Executive the club concerned shall be advised that should the club not be financial by a date then stipulated, that club shall incur a 10% surcharge on the amount owing, and not score points in any game played by that Club until such time that the amount owing is paid.

11. M.N.A. TALENT DEVELOPMENT SQUADS AND ASSOCIATION TEAMS

11.1.1. Talent Development Squads and Association Teams shall be selected, and Officials appointed, as required, to participate in organised competition.

11.1.2. The selection committee shall submit the proposed team/s for consideration and approval of the Executive. The Executive shall have the right to veto any nomination either of team members, captains, or vice captains on grounds other than play.

11.2. Players

11.2.1. Selection shall be open to the last day, but any player not attending until then, must give a good and valid reason for non-attendance.

11.2.2. Uniform and tracksuit supplied by the Association shall require the payment of a rental fee. Players/Parents are responsible for the return of borrowed uniforms in good order. Failure to do so will result in the Association issuing an invoice for the replacement of the garment/item.

11.2.3. Players are responsible for other apparel which may be purchased and will remain the property of the player afterwards.

11.2.4. Players shall wear Association uniform only at tournaments and not at training sessions.

11.2.5. Players are responsible to fulfil their obligations to the Association for the period of their selection. Failure to complete this obligation to the Associations satisfaction, without good cause, may result in future non selection in Association teams and Competitions.

11.3. Coaches

11.3.1. Responsible for the players when training and playing.

11.3.2. Organise regular training periods as deemed necessary.

11.3.3. Submit a written report, and any recommendations to Executive at conclusion of season, and a short evaluation of each player to the Development Officers.

11.4. Manager

- 11.4.1. Responsible for the wellbeing of the players off the court.
- 11.4.2. To care for and organise all team equipment.
- 11.4.3. Junior players' parents must be advised in writing of their itinerary and activities.

11.5. Umpires

- 11.5.1. Umpires shall be required for team selections, training periods as coach deems necessary and tournaments teams enter.
- 11.5.2. The Umpires' Co-ordinator shall recommend umpires to the Executive and provide a roster to cover all teams for the Associations Championships and any Carnivals in which the Association participates.
- 11.5.3. Co-ordinators
- 11.5.4. May be appointed for interstate or overseas tours.
- 11.5.5. Responsible for travel and accommodation requirements.

12. REGULATIONS GOVERNING MATCH PLAY

- 12.1. Unless otherwise specified, the following regulations shall apply to all Competitions:
- 12.2. Registration
- 12.3. Registration of teams must be completed on the prescribed form, accompanied by the set fee on the date stipulated.
- 12.4. An initial registration of seven (7) players per team is required.
- 12.5. No alteration shall be made to the original registration after the third playing date of the division concerned.
- 12.6. Each senior and junior player/guardian shall be required to complete an online registration form.
- 12.7. Clubs may register further new players throughout the season, each player should be added to the team list by the club/school coordinator using the MyNetball program. Notification must be given to the Registrar of the change in the form of an email.
- 12.8. The Executive reserves the right not to accept the registration of any Club, Team and / or player.
- 12.9. Clubs Colours and Uniforms
- 12.10. The Association reserves the colours royal blue and white, and Clubs shall not use these colours predominantly in their uniform.
- 12.11. Clubs shall register their colours and uniforms with the Association for approval and such uniforms must meet the required standard.
- 12.12. Priority of registration shall determine the exclusive right to wear particular uniform or colours.
- 12.13. Suitable footwear such as shoes or boots shall be worn. They shall be of light weight material.
- 12.14. Any Club playing a registered member not in uniform may be liable to a fine at the discretion of the Executive.
- 12.15. Clearances

- 12.15.1. No clearances are required from Clubs which disband at the conclusion of a season unless that Club is unfinancial with the Association, when the Association shall require the player to pay her portion of the debt of her previous club.
- 12.15.2. Any Club has the right to appeal to the Executive regarding a player who transfers to another Club and still has some obligation to her former Club. At any Appeal Meeting, both Clubs concerned shall have representatives in attendance to state their case.
- 12.15.3. The Executive may refuse or grant a clearance depending on the merits of the case and their decision will be final.
- 12.15.4. Prior to the commencement of a competition Clubs may advise the Association of player/s they will not clear, and reasons for such refusal.
- 12.15.5. Interchange of Players
- 12.15.6. A Club may transfer a player from a lower to a higher grade of the Club until the said player has played three (3) times in a higher grade when she shall automatically become a member of a higher grade in which she has played, and the Club must notify the Registrar, in which higher grade she will now play.
- 12.15.7. When a Club has more than one team in the same grade a player from the lower team
- 12.15.8. may play in the higher team, until the said player has played three (3) times out of her team when she shall automatically become a member of a higher team. The Club must notify the Registrar in which team she will now play.
- 12.15.9. Where it occurs that a Club has more than one team in the same grade, the players from the higher team cannot be interchanged to the lower team without the sanction of the Permit Committee and only then in the event of extreme circumstances.
- 12.15.10. An application for a permit for a player to "pass down" to a lower team shall be lodged in writing with the Secretary in sufficient time for the Permit Committee to consider the application prior to the commencement of the match. The application shall state the reasons for the transfer. Only in special circumstances when it is proven to the satisfaction of the Permit Committee that an unfair advantage is not the objective of the Club; may a permit be granted.
- 12.15.11. Conduct of Matches
- 12.15.12. The Association will abide by the Australian and International Rules of Netball as per current rule book of Netball Australia.
- 12.15.13. The officials of the game shall be the umpires, scorer and timekeeper. The first named team must provide the scorer and the other team the timekeeper. They must stand together and check both the scores and times with each other. Only one score card is to be used for each match. Scorer and timekeeper will be reversed in the second round.
- 12.15.14. The Association reserves the right to disallow a player to participate in matches when her presence may be detrimental to other players.
- 12.15.15. No scheduled match will be postponed because an umpire failing to attend. The game will continue with one umpire and a substitute umpire will be found.
- 12.15.16. Penalty: should a member from the team designated to umpire the match: -
- 12.15.16.1. fail to attend, or fail to attend the whole match, the penalty shall be as prescribed in the Association Policy Book.

12.15.17. Any team which so desire, may commence a match with only five (5) players, but not less. Any team failing to field five (5) or more players at the time set out for play must forfeit the match five (5) minutes after play should have commenced. Note, the five (5) players do not have to be from the original team list, but must be registered club players, who qualify to play in the grade or division. Names should be added to the team list as borrowed players, and only up to 12 players can be named on a scorecard for a game. Players lists may not be altered after the commencement of the game.

If both teams are incomplete, no points shall be awarded.

12.15.18. Players are not restricted to one game per day.

12.15.19. Match Points and Results

12.15.20. Two (2) points shall be awarded for a win and one (1) point for a draw. The winning team is responsible for submitting the score card and in the event of a draw, the first mentioned team on the schedule is responsible for submitting score card.

12.15.21. Score cards, showing the result of the match, the names of the players, the grade of the teams, date of match, must be placed in the score box provided, by the winning team.

12.15.22. The penalty for falsifying a score card shall be loss of two (2) match points, irrespective of the circumstances.

12.16. Cancellation of Matches

12.16.1. Forfeiture

12.16.1.1. any team forfeiting a match must notify the Secretary of the Association and the opposing team.

12.16.1.2. When a team forfeits, full match points for a win and ten (20) goals shall be credited to the opposing team. Ten (0) goals shall be recorded for the team forfeiting.

12.16.1.3. In the event of a forfeit, members of the team which is credited with winning will be deemed as having played that match. Players of the team, which is declared the losing team, shall not be deemed as having played. The winning team must submit the Scorecard with players names listed.

12.16.2. In the event of a team forfeiting two (2) consecutive matches, the team shall show cause to the Executive for such forfeiture.

12.17. Postponement

12.17.1. The Association may postpone matches.

12.17.2. In the event of inclement weather, the Association shall decide whether matches shall be cancelled. In this event, the Association shall determine the result of the game.

12.17.3. No team shall postpone matches with the intention of playing them at a later date without the permission of the Committee. Applications for postponement, stating reasons, shall be submitted to the Permit Committee. If the time and date specified by the Permit Committee is not suitable, the team applying for the permit shall forfeit. Should the match be played, the teams concerned shall each provide an umpire.

12.18. Abandonment

12.18.1.1. In the event of a team forfeiting after the commencement of a match, the scores as recorded on the score card shall count if play has continued to after the half time break. Forfeiture prior to the half time break will result in a normal forfeiture recording.

12.19. Protest

- 12.19.1. All protests, together with deposit fee, must be lodged in writing within three (3) days following the match, with the Secretary of the Association.
- 12.19.2. The Protest Committee will meet at an appointed time and both teams must be present.
- 12.19.3. Should the protest be upheld, the fee will be refunded.

12.20. Eligible Players

- 12.20.1. All players must have played at least three (3) times (Winter) two (2) times (Summer) with their club during the respective season before they are eligible to participate in final round matches. Such qualifying matches must be played on separate dates.
- 12.20.2. A Club which has a team short of player/s for final round matches may bring up a player from a lower team provided they have qualified in accordance with clause 12.9 (1). Such player/s shall not displace a regular member of that team. The intention to bring a player up shall be notified to the Secretary of the Association no later than 2pm
- 12.20.3. on the working day prior to the game being played. Any notification received after
- 12.20.4. 2pm is to be determined by the permit and protest committee
- 12.20.5. In the event of a team playing a player who is not eligible, the offending team shall forfeit the match and shall be penalised a further two (2) points.

12.21. Misconduct

- 12.21.1. Any person found guilty of misconduct or disputing an umpires' decision on or off the netball court, shall be liable to censure and /or suspension and / or disqualification.

12.22. Final Matches - Winter Competition

- 12.22.1.1. At the conclusion of match fixtures, Final matches shall be played as follows:- 12.13.2.
Semi-Finals No. 1 plays No. 2
No. 3 plays No. 4

12.23. Preliminary Final

Loser of Nos.1 and 2 semi plays
Winner of Nos.3 and 4

12.24. Grand Final

Winner of Semi Final No. 1 and No. 2
Winner of the Preliminary Final

- 12.24.1. Under the above method of finals, no team has the right to challenge.
- 12.24.2. Where teams finish the season with equal number of premiership points, the relative positions on the premiership table are arrived at by their percentage points (by dividing the goals scored, by the goals against).
- 12.24.3. In the event of a draw in Semi-finals, finals or Grand Finals, teams shall change ends and play fourteen (14) minutes extra time, seven (7) minutes each end with a one (1) minute interval.
- 12.24.4. Should the result be second draw, the match shall continue without break or substitutions, until one team has a two goal lead.
- 12.24.5. Final Matches - Summer Competition - Other Competitions

12.24.6. Executive shall determine the format according to competition structure.

12.25. Replays

12.25.1. In all cases where a replay of any match is necessary, such replay shall be regarded as a new match and any players eligible to play in the teams concerned may be included, irrespective of whether or not such player was included in the team on the day on which the original match was played.

13. STANDING ORDERS

13.1. The Chairperson

13.2. The Chairperson shall:

13.3. Make sure a quorum is present at all times.

13.4. Conduct the meeting in accordance with the rules.

13.5. Ensure that no speaker speaks for undue length of time or unnecessarily repeats points that have already been put to the meeting.

13.6. Terminate any discussion which is not, at that time relevant to the business before the meeting.

13.7. Decide who is entitled to speak when two or more speakers rise to speak at the same time.

13.8. If desired, request that the proposer of a motion or amendment submit it in writing.

14. Conduct of Speakers

14.1. All remarks shall be addressed to the chairperson and any questions to another person shall be put through the chairperson.

14.2. A speaker wishing to speak or move a motion, shall stand when addressing the chair, and shall take his/her seat if called to order by the Chair.

14.3. On any person rising to a point of order during a discussion, the speaker shall resume his/her seat and the person rising shall state the point of order when the Chairperson shall rule thereon.

14.4. Chairperson's Ruling

14.4.1. The Chairperson's ruling on all points of order and procedure shall be final, unless a motion is moved and seconded and carried "that the Chairperson's ruling be disagreed with". The mover may speak briefly in support of his/her motion and the Chairperson explain why his/her ruling was given. The Chairperson takes the vote.

14.5. Motions

14.5.1. A motion shall be seconded before it is debated and shall not be withdrawn without the consent of the meeting.

14.5.2. No speaker shall speak more than once to any motion or amendment, except in personal explanation unless he/she is exercising the right of reply as the mover of the motion.

14.5.3. No more than two (2) speakers shall follow successively on the same side of the question. If the speaker having so spoken there be no speaker to take the opposite view, the question shall be put therewith.

14.5.4. Amendments

- 14.5.5. An amendment moved and seconded is voted upon before the motion. The mover of the original motion may exercise his/her right of reply before the amendment is voted upon. The mover of the amendment has no right of reply.
- 14.5.6. No second or subsequent amendment shall be received until the first amendment has been voted upon. An amendment, which is carried, becomes the motion and is open for further amendment.
- 14.5.7. The mover and seconder of the motion under discussion are not entitled to move or second an amendment to it.
- 14.5.8. The mover and seconder of a motion or amendment may speak to subsequent amendments. If the mover is in agreement with any proposed amendment, she can accept it and may seek leave to alter the motion accordingly.
- 14.5.9. An amendment which is a direct negative of the motion shall not be allowed.
- 14.5.10. The Constitution can be amended only by a resolution advised in accordance with Constitution clause, but this shall not preclude further amendments to such resolutions from the floor of the meeting.

14.6. Rescinding Resolutions

- 14.6.1. Upon evidence of a mistake in facts that have been presented to the meeting, or upon receipt of further information, a resolution may be rescinded. A resolution may be rescinded on notice of motion at a subsequent meeting.

14.6.1.1. Closure

- 14.6.2. Any person may at any time move "that the question be now put" which motion, if accepted by the Chairperson shall be put without debate. If carried by a majority vote, the motion or amendment before the meeting shall be put at once. It does not have the mover of the original motion exercising the right of reply.

14.7. Voting

- 14.7.1. Voting shall be by voice or show of hands except where a ballot is specified in the Constitution Clause.
- 14.7.2. In the event of voting being equal, the question shall be declared on the vote of the President.
- 14.7.3. Waiver of Standing Orders
- 14.7.4. The Chairperson may with the consent of those present at the meeting waive standing orders 13.2, 13.4 and 13.5 if the purpose of exercising this discretion is to make the conduct of the meeting less formal.